Revision Notes:

v1-v2.4 March 2011

Establish Base Functionality as outlined in instruction tabs Programme Guide and Resource Guide

The Ref number on the programme was changed in a much earlier release and is made up as follows T-SS-PPPP denoted by T-Strategic Theme i.e. 1 = Efficiency, SS-Service Delivery Plan Reference (this is referenced to aid the updating of Covalent with current status) and finally PPPP-Project or Programme Reference (our

v2.5 August 2011

Non-Woking days are properly calculated in cell C10 of the Control Parameters using the NETWORKDAYS() formula linked to a new tab containing Non-Working Days (this makes for more accurate planning and automates the calculation for the number of non-working days in the year (also serves as a useful reference). Have added the stage category Deferred splitting this off from stage 6 which was previously Closed / Deferred Bottom left of the BBSi Programme (within the printed range) I have included an automatic calculation for the KPI status i.e. Qty of Red,Amber,Green etc..

v2.6 December 2011

Modifications over previous releases to the Management area on the Programme tab (columns W - AL) These improve the crude resource planning element and allow the entry of a target start period in addition to the target end, columns AE – AL then use this to spread the effort between the start and end targets to give a more realistic appraisal of the required effort, best way I can illustrate this is by an example of a large project due to be complete in Q4 but we know that the effort required to deliver this means it needs to start in Q2 so instead of the Resource Analysis tab lumping all the effort into Q4 making it look like we were over committed in this

v2.7 April 2012

Included automatic conditional formatting for deferred and closed projects.